

Wall calendar, 8.5 x 5.5 in

Specifications

Finished size	8.5 x 5.5 in closed; 8.5 x 11 in open on the wall
Pages	28 single pages: cover, a photo page and a grid page per month, year at a glance, back cover
Page size in your file	8.75 x 5.75 in including 0.125 in bleed on every side
Paper	100 lb gloss text inside, 100 lb gloss cover; full color both sides
Binding	Two staples on the fold; one 1/4 in hole drilled for hanging
Photos	At least 2100 x 1380 pixels for a full page; 2625 x 1725 is ideal

Set up your file

1. Start from our template PDF, or set a custom page size of 8.75 x 5.75 in (Canva: 8.5 x 5.5 in with Show print bleed turned on).
2. Put the pages in the order on the page map: cover, then photo and grid for each month, then the year at a glance and the back cover.
3. Extend photos and backgrounds to the outer edge (into the pink bleed). Keep text, faces and logos inside the dashed safe line.
4. Keep the blue circle clear: the hole is drilled at the centre of the bottom edge on odd pages and the top edge on even pages.
5. Check every date you add (birthdays, events, service times) and every phone number before you export.
6. Export a PDF with fonts embedded. Canva: Share > Download > PDF Print with Crop marks and bleed. Upload it with your order.

Good to know

- We drill the hole after binding. Anything printed inside the circle will be punched out.
- Dark photos at the bottom of a photo page sit next to the fold; avoid text there because it can hide in the staples.
- Prefer not to design it yourself? Send one photo per month, a cover photo and your logo, and we lay it out on this template. You still approve a proof.

PAGE MAP

Which page goes where

Upload 28 single pages in this order. The calendar hangs open, so each month shows an even page (the photo) above the fold and the next odd page (the grid) below it.

p1	Front cover	odd: hole at the bottom	p15	July grid	odd: hole at the bottom
p2	January photo	even: hole at the top	p16	August photo	even: hole at the top
p3	January grid	odd: hole at the bottom	p17	August grid	odd: hole at the bottom
p4	February photo	even: hole at the top	p18	September photo	even: hole at the top
p5	February grid	odd: hole at the bottom	p19	September grid	odd: hole at the bottom
p6	March photo	even: hole at the top	p20	October photo	even: hole at the top
p7	March grid	odd: hole at the bottom	p21	October grid	odd: hole at the bottom
p8	April photo	even: hole at the top	p22	November photo	even: hole at the top
p9	April grid	odd: hole at the bottom	p23	November grid	odd: hole at the bottom
p10	May photo	even: hole at the top	p24	December photo	even: hole at the top
p11	May grid	odd: hole at the bottom	p25	December grid	odd: hole at the bottom
p12	June photo	even: hole at the top	p26	Year at a glance (this year)	even: hole at the top
p13	June grid	odd: hole at the bottom	p27	Year at a glance (next year)	odd: hole at the bottom
p14	July photo	even: hole at the top	p28	Back cover	even: hole at the top

13-month calendars (December to December) use the same 28 pages: p2-p3 are December, p4-p5 January, and so on to p26-p27 for the second December. There is no year-at-a-glance spread.

Each page is 8.75 x 5.75 in with bleed (8.5 x 5.5 in trimmed).

TRIM



SAFE AREA

HANGING HOLE - KEEP THIS CIRCLE CLEAR

Even pages: photos (p2-p24), p26, back cover

The fold is at the bottom of these pages; the hole is at the top.

Full-bleed photo: extend it into the pink band.

FOLD AND STAPLES (spine)

Odd pages: cover (p1), grids (p3–p25), p27

The fold is at the top of these pages; the hole is at the bottom.
Keep footers left and right of the circle.

HANGING HOLE – KEEP THIS CIRCLE CLEAR

